

To: Varcoe, Betsy[Varcoe.Betsy@epa.gov]
Cc: Smith, Paula[Smith.Paula@epa.gov]
From: Doris, Grace
Sent: Mon 8/17/2015 1:35:06 PM
Subject: FW: 24/7 keycard access

Betsy, I need your approval for the RA's suite access for OCPI staff. Do you want them to have access M-F only or 24/7 to RA suite? Please let me know If you approve. Thank you.

Grace M. Doris

Physical Security Specialist Team Lead

U.S. EPA Region 8

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Denver, CO 80202

303-312-6399

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From: Smith, Paula
Sent: Saturday, August 15, 2015 10:35 AM
To: Doris, Grace
Cc: McClain-Vanderpool, Lisa; Mylott, Richard; Jenkins, Laura Flynn; Davis, Tim
Subject: 24/7 keycard access

Could you please provide 24 hour access to the building for those of my staff listed above? They need access regularly for press and media support, as well as in emergency responses such as Animas. They also need access to the RAs office from our suite, the door just to the right of my office.

Please let me know if you have any questions.

- Paula